



**THE REVOLUTIONARY GOVERNMENT OF ZANZIBAR**  
**THE OFFICE OF TREASURY REGISTRAR**

+255 24 223 1095

P. O. Box 3681



7 Gymkhana Road, 71102 Urban West

Kikwajuni - Zanzibar



info@trosmz.go.tz



www.trosmz.go.tz



**PSC/MI REGISTRATION FORM FOR OTRMIS**

**TR No.** .....

**SECTION A: BASIC INFORMATION**

Name of the Institution .....

Establishment Act and Year: .....

Establishment Order:

By House of Representative Act  BPR  Other

GN Number: ..... % Government Ownership.....

Email Address: ..... Phone Number: .....

Postal Address: ..... Region: .....

District: .....

Parent Ministry: .....

Sector: ..... Cluster: .....

Sub Cluster: .....

Classification: ..... Regulator: .....

**SECTION B: FINANCIAL INFORMATION**

**Operation Nature**

Commercial  Non-Commercial

**Capital Nature:**

Special Fund  Capital Grants  Capital Shares

Government Funds

**Reporting Period:**

July-June                       January – December

**Reporting Template**

IPSAS                       IFRS                       SSF                       BANKS

**Government Funding:**

Personal Emolument (PE)     Other charges (OC)     Development (DEV)

**SECTION C: BOARD INFORMATION**

**Board Type:**

Board of Directors                       Ministerial Advisory Board (MAB)

Council                       Tume

**Position of CEO in Board (leader of the Board):**

Chairperson                       Member                       Vice Chairperson                       Secretary

Board Quorum: .....                      Members Max. Number: .....

Age Limit: .....                      Tenure (Years): .....

Number of Terms: .....                      Number of Board Committee:.....

**SECTION D: MANAGEMENT APPROVAL:** (To be filled and stamped by Accounting Officer)

I declare that the above filled information are correct and shall be used in registering our Institution to OTRMIS system.

Name: .....

Signature.....

Date: .....

**SECTION E: FOR OTR USE ONLY.**

1. Institution Creation Authorized by: Name .....

Signature: .....

Date: .....

2. Created by: Name: .....

Signature: .....

TR No: .....

Date: .....

- This form shall be filled and submitted to the Office of the Treasury Registrar.

